



March 2024



2024-25 ELC Registration & Spring Open House

Registration for the 2024-25 School Year opened to current ELC families on Monday, February 26, 2024! You received a special email on Sunday, February 25 containing important information.

If you have not already done so, please use the link in that registration email to register and receive the Early Bird Enrollment Fee of \$155.

Registration will open to the public on Monday, March 4, 2024 and the Enrollment fee increases to \$175 for both new and current students.

On Sunday, March 3 from 2-4pm, ELC will host an Open House for new families interested in enrolling for the 2024-25 school year. Parents and children will have the opportunity to tour our school, meet teachers and staff and learn about our mission and curriculum.



2024 ELC Summer Session

We are excited to offer a summer session again this summer!

This session offers 10 class days on **Tuesdays & Wednesdays in June and July** from 9:00am-1:00pm.

Dates, registration, class availability and fee information is coming in the **April Newsletter!**

ELC Teachers Needed for 2024-2025 School Year!

If you love the ELC as much as we do and enjoy spending time with young children, we'd love to have you as a part-time or substitute teacher!

Email us at elc@broadwayunited.org for more information.

Important Dates and Reminders

A full **March calendar** is attached to the email.

- Sun, March 3 – Spring Open House for New Families – 2-4pm
- Mon, March 4 – 2024-25 ELC Registration Opens to the Public
- Wed & Thurs, March 20 & 21 – ELC Closed – WCPS PLC & PD Days
- Wed & Thurs, March 27 & 28 – Easter Parties
- April 1-4 – ELC Closed – Spring Break
- Wed & Thurs, May 8 & 9 – PreK Graduations @ 1pm
- Wed & Thurs, May 15 & 16 – Last Days of ELC



The spring session of Mighty Kicks starts this Wednesday/Thursday, March 6 & 7 after ELC. If you have questions, contact Coach Zach at zach@mightykicks.net.

 SCHOLASTIC

Book Clubs

Visit Scholastic Book Clubs online [here](#) to view flyers and order books for your whole family!

Get a FREE \$5-or-less item when you place an order of \$25 or more! Use coupon code READS at checkout. Remember: your order directly benefits our school, helping us stock up on books and resources every student can enjoy.

Orders are delivered directly to the ELC. Please place your order by **Monday, March 11**.



Tax Time Information

If you anticipate needing an ELC preschool receipt for tax filing purposes, please email ddouglas@broadwayunited.org.

All receipts will be emailed.

As a reminder, our Tax ID number is 61-6261071.

Tuition Account Update

If your ELC account is behind, your child's **2024-2025 ELC Registration cannot be processed**. Please use the link below to make your payment or [email Deana](#) to discuss payment options.

Please use our online payment system [here](#) to pay tuition. Invoices will not be sent each month. ELC only accepts online payments from checking and savings accounts.

No credit cards please!



ATTENTION PARENTS!!!!

If you need to pick up your child early, please do so before nap time and inform teachers and/or ELC staff ahead of time.

Exchange summer clothes with fall/winter clothes in your child's backpack! Send a coat too as we will play outside whenever possible!



MELROSE CAMPUS: 8:15, 9:30, & 11AM
GREENWOOD CAMPUS: 9 & 10:30AM

Absence Reporting Link

Let us know your child will miss school by completing our online "Absence, Transportation and Emergency Contact Change Form."

Thank you for keeping your children at home when they present any symptoms of COVID-19, Flu, RSV, Stomach Virus, etc. That is the best thing you can do to help us keep our students and staff healthy!



Car Rider Line Tips

- ◆ Please stay to the left of the white stripes (orange cones) when pulling up to drop off/pick up to protect our children from moving vehicles.
- ◆ Allow ELC staff to help your child into your vehicle and then pull into the adjacent lot to buckle car seats and seat belts. This really helps our line move along more efficiently.

Communication Corner

- Check email daily for updates from teachers and ELC staff
- Use the "Parent/Teacher Communication Sheet" in your child's folder
- Like "Early Learning Center at BUMC" on Facebook
- Follow @elcatbumc on Instagram
- Sign up & follow "ELC at BUMC" on Flickr
- Sign up for Remind texts from your child's teacher